

**SECRET**

OIS 80-575/1

20 AUG 1980

MEMORANDUM FOR: Director of Information Services  
Executive Officer, Office of Information Services

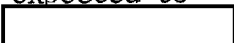
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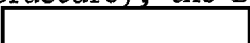


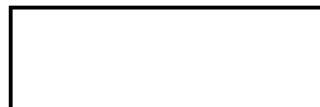
Acting Director of Information Services

SUBJECT: Agency Long-Range Planning Activity

1. At the DDA staff meeting on 19 August, Mr. Wortman discussed the results of the EXCOM meeting on Agency long-range planning and particularly the attached package on foreign policy and planning management issues. The EXCOM did not modify the foreign policy issues but selected NFAC to consider these issues further.

2. On the management issues, OIS has been designated as the action office and given primary responsibility for Issue H: What must CIA do to adequately comply with statutory requirements concerning records control, review, and public disclosures without significantly impeding performance of its primary missions? Mr. Wortman thought that this is an area where we should take the initiative to lead the Agency in some innovative thoughts. The DO and O/PA were mentioned as components which should be involved with us in this planning venture. He mentioned that we should be expected to have a paper for the EXCOM to review by November. I am sure  in Management Staff, DDA will be in touch with us for further guidance. Meanwhile, I presume we should get together and brainstorm what actions we feel are appropriate.

3. Additional comments were made that Issue F of the management issues had been scraped in view of the decision to have an Agency architect in the Agency information field. On management Issue A (Overseas presence and supporting infrastructure), the DO was designated as the action office. Mr. Wortman asked  to offer DDA help on this Issue. OC is tasked with management Issue E.



Attachment

UNCLASSIFIED when separated  
from attachment

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